

Letter of Recommendation Request

STUDENT NAME: _____

STUDENT CONTACT INFORMATION:

Phone Number: _____

Personal Email Address: _____

School Email Address: _____

Home Address: _____

PURPOSE OF RECOMMENDATION LETTER: (CHECK ONE)

College Entrance Application

Scholarship Application

Employment

Other: _____

SCHOOL CLUBS & ORGANIZATIONS - SPORTS, PALS, STUDENT COUNCIL, ETC.

Organization/Club Name: _____ Organization/Club Name: _____

Position Held (if applicable): _____ Position Held (if applicable): _____

Grades: 9th 10th 11th 12th Grades: 9th 10th 11th 12th

Organization/Club Name: _____ Organization/Club Name: _____

Position Held (if applicable): _____ Position Held (if applicable): _____

Grades: 9th 10th 11th 12th Grades: 9th 10th 11th 12th

Organization/Club Name: _____ Organization/Club Name: _____

Position Held (if applicable): _____ Position Held (if applicable): _____

Grades: 9th 10th 11th 12th Grades: 9th 10th 11th 12th

AWARDS & HONORS - PLEASE LIST NAME OF AWARD AND YEAR RECEIVED

- _____
- _____
- _____
- _____
- _____
- _____

COMMUNITY INVOLVEMENT/VOLUNTEER WORK

- _____
- _____
- _____
- _____
- _____
- _____

EMPLOYMENT DURING HIGH SCHOOL

Employer: _____ Employer: _____

Position: _____ Position: _____

Dates: _____ Dates: _____

